

# WESTFIELD TOWNSHIP TRUSTEES

## Special Meeting

August 15, 2008 @ 10:00 am

Chairperson, Carolyn Sims opened the meeting by stating this meeting is for general business and designing a Job Description for pending administrative assistant/trustees secretary.

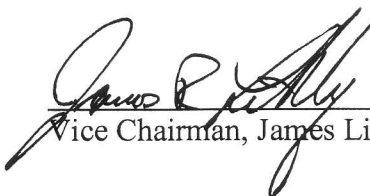
Trustees present: Timothy Kratzer, Carolyn Sims, James Likley.

One guest: Gary Still.

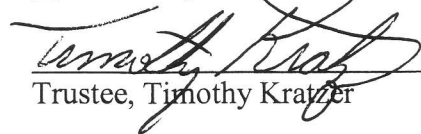
- 1) Gary Still was recognized. Gary Still is a part of the Chippewa Partners that has purchased the "Old Chippewa Lake Amusement Park".
  - ★ Chippewa Partners is interested in purchasing the 90 +- acres at the corner of Lake and Eastlake Roads in Westfield Township aka "Westfield Terrace/Lakes". The modular home development has been stagnant for the past several years.
  - ★ Mr. Still presented a CONCEPT PLAN for an upscale retirement community, which could include an 150 assisted living apartments, 30-40 independent living homes, 6 hole golf course for the retirement community residents. The appearance will be that of an 4-5 star hotel. 3 floors with underground parking. This tends to be a good product for the times. There is a need for this kind of housing. There will be open green space and a variety of other amenities for the residents. This would be done in 2 phases.
  - ★ The area is located in Westfield Township's Suburban Residential District. The SR district allows for a PUD (Planned Unit Development).
  - ★ Mr. Still was advised by the trustees that he compare the Westfield Township Zoning Resolution to his plan.
- 2) Discussed Lannie Reynolds, resident on Mudlake Rd. drainage issue and the enclosure permit for Hulbert & Mudlake Roads. Also Mr. Yost on Kennard Road has a drainage problem, Lee was to look into that issue. No decisions.
- 3) "Draft Agenda" Mr. Likley suggested adding to the agenda the fire levy and the expiring web masters contract that expires October 11, 2008. Mr. Likley announced he will abstain from any further discussion on this matter since Greg Anderson is his son-in-law.
- 4) Mr. Likley will contact the prosecutors office to get opinions on the BZA's question on who should review site plans and the ethical issue of when should someone on a board recuse him/herself.
- 5) Labor Day Sept 1, 2008 falls on trustees regular meeting day. **Ms. Sims made a motion to move the meeting to Tuesday, Sept. 2, 2008 @ 7:00 pm, seconded by Mr. Kratzer.**  
**Roll call: Kratzer, aye; Sims, aye; Likley, aye.**

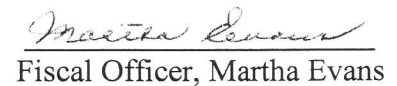
- 6) August 4, 2008 trustee meeting minutes. Ms. Sims was not present at that meeting, however, she wanted clarification on Page 2 statement concerning Grubiss variance. No further discussion, Minutes were tabled until the regular meeting Aug. 18, 2008.
- 7) Mr. Likley spoke with Trina Devanney, Assistant Prosecutor regarding the Zuber clean up schedule and asked that she respond. Ms. Sims - Trina is taking responsibility in writing the clean up schedule and designing the quadrants. I would have preferred going straight to a hearing and trial. My fears have been realized as this issue continues to stall.
- 8) A lengthy discussion creating a job description for the new position of administrative assistant/ Trustee secretary. Ms. Sims will type the description and present it to the trustees at the next regular meeting for approval. A copy is in fiscal officer's file.
- 9) August 27, 2008 beginning at 6:00 pm interviews will be held for the new position . Ms. Sims will call and schedule the 5 applicants according to their availability.
- 10) A debate between Mr. Kratzer and Ms. Sims regarding the e-mail regarding potential outstanding fees for the Kratzer Map Amendment meetings. Kratzer- I questioned when the fee schedule was proposed that if the board wanted a continuation of a hearing that it did not cost the applicant a fee.  
Sims- that is not what it says. You owe \$200 for June 17<sup>th</sup>, July 24<sup>th</sup>, and the pending August 26<sup>th</sup> workshop for a total of \$600. This is a lengthy process and we need to cover the cost of the board and secretary. The fees should have been collected prior to June 17<sup>th</sup> and July 24<sup>th</sup>. Likley read the fee schedule verbatim. Kratzer - my attorney will contact you, Ms. Sims. As you recall the fee schedule was passed 2-1. Sims - Kratzer, you as an employer should not put an employee in the uncomfortable position of asking for the fee. This must be resolved.

**Mr. Likley made a motion to adjourn at 12:15 pm, seconded by Ms. Sims. Unanimous.**

  
Vice Chairman, James Likley

**Approved September 15, 2008**

  
Trustee, Timothy Kratzer

  
Fiscal Officer, Martha Evans