

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting

August 4, 2008

7:00 pm

Vice Chairman, James Likley called the meeting order by asking those in attendance to stand with him to Pledge Allegiance to the Flag.

Trustees in attendance: James Likley and Timothy Kratzer

Also present was Martha Evans, Fiscal Officer; Jack Snoddy, Fire Chief; Gary Harris, Zoning Inspector; Ronald Oiler, Mark Goffinet (Auditors Office), Tom Micklas, and Ken Beckman.

Mark Goffinet from the auditor's office: 1 announcement - on the auditor's web site is a short list of things that are available in the county parks as a public service.

FISCAL OFFICER

- Fiscal officer asked if Mr. Likley has received letters of resignation from Primer & Gecking. Mr. Likley answered no, but will take care of requesting the letters again.
- Received a summary of terms from the prosecutor's office to prepare a lease agreement with Verizon Wireless for review by the board.
- Sanitary Engineer sent new water rates, list of residents along the 2008 water line expansion
- Oxbow Planner sent an outline of services and a estimated cost of \$26,800 for a comprehensive plan update.
- Information from ODNR on development on abandoned mine lands
- Time Warner – pricing changes
- Commissioners will be closing Westfield Road between Kennard & Buffham July 28th, 2008
- Medina Soil & Water annual meeting & pig roast at Buffalo Creek Retreat 8-23-08 5-8 pm
- Summacare – Eye, Vision Care brochure. Mr. Kratzer will take responsibility to going over the coverage and cost to see if it could be a benefit to the employees.
- Monthly reports – Please note the banking industry made a mistake on July 27, 2008 by posting a check three times. A letter is attached to the reports explaining the error.
- Investing \$100,000 from Road & Bridge and \$25,000 from the fire levy fund to Starohio
- Fund Status after investments- \$127,099.75 in checking \$862,601.13 invested in Starohio.
- Supplemental appropriations as follows: \$4,000 to equip from bldg and \$1,000 to gradall repair from bldg. line item in Road & Bridge. \$500 to equip. repair from election expense in Gen. Fund. **Mr. Kratzer made a motion to approve the above supplemental appropriations, seconded by Mr. Likley. Roll call: Kratzer, aye; Likley, aye.**
- The list of bills to be paid in the amount of \$25,921.42 is attached to the minutes. **Mr. Kratzer made a motion to pay the bills, seconded by Mr. Likley. Roll call: Kratzer, aye; Likley, aye.**

FIRE DEPT

Jack Snoddy reported there was 32-34 runs for the month of July. There was a squad repair of \$900. The TG study has the base line report. The TG study group will be conducting interviews of public officials next Monday Aug. 11, 2008 beginning at 4:30 pm. They are hoping to have final report in about 2 weeks with their recommendations. They are going to compare us with National Fire Standards. Response time is going to be a factor. Chief Snoddy stated it takes 5 min. to get out the door because he must wait on a volunteer to respond to the call. We may be looking at 1 full time and 1 part time staff for a 12 hr. daytime only; this was addressed in the chief's long range plan. The township has not an increase in the fire levy in 12 years. At the next meeting the trustees will be

looking at a replacement, renewal, or increase of the fire levy. This study can be used to inform the public and trustees if there is a need for more funding.

ZONING

- Gary sent a letter Mr. Bombard concerning his rental property at 6015 Greenwich Rd. that has turned into a storage area for vehicles. He has 30 days to respond or correct the violation, if the violation has not been corrected; Gary will take pictures and then in 10 days will turn the case over to the prosecutor's office.
- Jim stated he has not had a response from Trina of the prosecutors' office concerning the Zuber zoning violation case.
- Gary read a letter (copy is attached to the minutes) stating he is not pleased that his pay was decreased and given to the new position of Assistant Zoning Inspector. Gary suggested that Lee be paid per application. Jim related that he did not support Gary's dismissal at the last meeting but wanted to work with Gary and raise the bar of performance. When the pay decrease was suggested Jim supported it but now may have a difference of opinion. Tim suggested that Gary's salary be put back to the \$625 per month. Tim and Willie Carasco felt that when Lee would go back the new service road and observe the dirt being moved on the soccer field it was a form of harassment. The service road is not the township's road and Lee really did not need to be back there except to report to a trustee on the activities. Jim – I do not feel it was harassment but good observation. Lee saw a problem and wanted the proper steps to be taken, therefore, soil and water, Chippewa Watershed and the township was satisfied. Tim you can say not harassment but we are not owner of the road. Jim - Gary and I told Willie to stop and get the proper permits and then proceed. At the time he was filling in and he did not have a permit.
- Grubiss variance application submitted for lot 11E was not accurate. It is not a frontage variance but a 50 foot variance at the building set back line.

PARK (Tim reporting)

No park committee meeting yet. Personally I would like to see the ash tree (damaged by lightening) and the 2 maples at the north end of the park removed. Estimate of about \$4,000 to take out the ash tree and grind the stump and \$350 each for the maple trees. There has been an offer to donate 2 trees of our choice to replace the maples.

CEMETERY (Tim reporting)

The brush that covered stones were removed and then round up will be put on the roots. Lee has glued the stones. Jim mentioned the rules for the cemetery that had been presented a few months ago be addressed. Jim will put that on the agenda for the next meeting. Tim called OTRMA concerning the liability insurance per day for activities in the park and hall. OTRMA does not have any coverage of that nature but Summit Insurance will be looking for a company that may have that kind of insurance.

Lee is not here – NO ROAD REPORT

CELL PHONE POLICY

There was discussion concerning the cell phone policy. If an employee uses a township cell phone for personal calls they would be charged and if an employee uses their personal cell phone then they would be reimbursed. The cell phone policy will be added to the employee handbook.

Mr. Kratzer made a motion to charge an employee \$10 per month for personal use of a township cell phone, an employee that uses his/her personal cell phone to conduct township business would be reimbursed \$10 per month, seconded by Mr. Likley. Roll call: Kratzer, aye; Likley, aye.

New Business

WATERLINE- An open meeting was a possibility but the letter sent answered the questions. The Sanitary Engineer opted to go to the west side of N. Leroy Road where it was an open field instead of the east side where the resident was going to lose many trees.

Old Business

CELL TOWER – A letter from the prosecutor’s office giving the trustees some language on preparing a lease agreement to send to Verizon Wireless was also listed in the correspondence.

EMPLOYEMENT – A special meeting/general business will be held August 15, 2008 @ 10:00 am to discuss job description.

ANNOUNCEMENTS

Kratzer Map Amendment – No date set

Trustee regular meeting – August 18, 2008 @ 7:00 pm

Zoning Commission and BZA – August 12, 2008 @ 7:30 pm (Cloverleaf site plan and variance)

Mr. Likley made a motion to see if Mr. Gecking would sit on the BZA meeting as an alternate on Aug. 12, 2008. Chairman, Mike Schmidt will probably recuse himself because he is on the school board, seconded by Mr. Kratzer. Roll call: Kratzer, aye; Likley, aye.

Resident, Lannie Reynolds 6195 Mudlake Road had a complaint about the neighbors cat/cats damaging his vehicles, braying donkey, and manure piled up in the yard. Mr. Reynolds also showed pictures of water running on his property during heavy rains.

Trustee Likley stated the trustees do not have any jurisdiction over the cats, donkey, goats and manure in the yard but suggesting that he call the health department. Trustee Likley stated the township will look into the drainage, culverts along the road.

MINUTES

May 2, 2008 – **Mr. Kratzer moved to accept May 2, 2008 as presented, seconded by Mr. Likley.**

Unanimous

May 19, 2008 – **Trustees Kratzer and Likley signed the revised draft**

May 28, 2008 - **Trustees Kratzer and Likley signed the revised draft**

June 2, 2008 – **Mr. Kratzer moved to accept June 2, 2008 as presented, seconded by Mr. Likley.**

Unanimous

June 16, 2008- **Mr. Kratzer moved to accept June 16, 2008 as amended, seconded by Mr. Likley.**

Unanimous

Page 2 under hall rental the following words were added in Mr. Likleys’ motion after \$25 *of the \$100 deposit.*

July 7, 2008 Special Meeting – **Mr. Kratzer moved to accept July 7, 2008 Special Meeting as presented, seconded by Mr. Likley. Unanimous**

July 7, 2008 Regular Meeting – **Mr. Kratzer moved to accept as amended, seconded by Mr. .**

Likley. Unanimous

Page 3- 4th line Both zoning boards have alternate positions open

July 11, 2008 – **Mr. Kratzer moved to accept July 11, 2008 minutes as presented, seconded by**

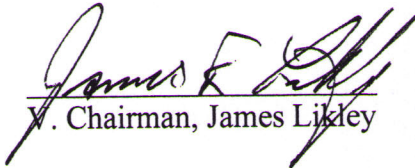
Mr. Likley. Unanimous

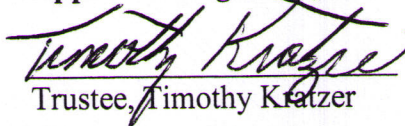
July 18, 2008 – **Mr. Kratzer moved to accept July 18, 2008 minutes as presented, seconded by**

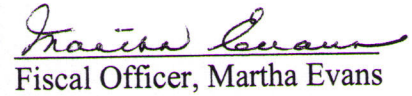
Mr. Likley. Unanimous

July 21, 2008 – **Mr. Kratzer moved to accept July 21, 2008 minutes with one typo correction,**
seconded by Mr. Likley. Unanimous *Page 2 – Kratzer Map*

Vice Chairman adjourned the meeting at 9:15 pm.


V. Chairman, James Likley

Approved August 18, 2008

Trustee, Timothy Kratzer


Fiscal Officer, Martha Evans