

**WESTFIELD TOWNSHIP  
REGULAR MEETING  
MAY 5, 2008  
7:00 pm**

Chairman Carolyn Sims opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

**Trustees present:** Carolyn Sims, James Likley, and Timothy Kratzer.  
Also present Martha Evans, Fiscal Officer. A sign-in sheet is attached to the minutes in the permanent file.

No public participation at this time.

Dr. Bruce Hulme, Superintendent of Cloverleaf Local Schools was recognized. He gave a power point presentation titled **5 year Strategic Plan 2008-2012 for Cloverleaf Schools**. The 5-year plan released in 2002 is 85% finished. In the fall there will be another presentation. He was encouraging everyone to support the school levy. Carolyn commented the schools are better in the last 5 years. Jim echoed Carolyn's comments as he has had 3 graduate from Cloverleaf.

Mark Majewski from the Northstar Planning Service gave an overview of the process to amend the Comprehensive/Development Plan. A committee would be assigned the task to give input. Mark encouraged a wide scope of committee participants, for example: Life long residents, residents that have been here a few years, individuals from various walks of life, professionals, geographical, school board and a member from each of the zoning boards. This is not a complete list. It was suggested that a resident survey be taken. Mark stated the following quote does not include a mail out survey. Public involvement is critical. All the work sessions would be a public meeting. The cost is \$21,500 from beginning to end. This includes 25 copies of the finished product and a CD and could take 10-12 months but it could be excelerated to 6 months. Ms. Sims and Mr. Likley asked Mark Majewski to work up a quote doing a full resident survey

Carolyn answered John Miller's question if Mark was the only presentor? Bob Arnold will be available at another meeting and have the plan that he helped develop for Lafayette Township.

Mark Goffinet from the auditor's office: Mike Kovach thanked everyone that helped with the Adopt a Pet a thon.

**FISCAL OFFICER:**

The township received the resolution from the Medina County Commissioners approving the petition for annexation of 9.043 acres of land known as being part of Westfield Township to the Village of Gloria Glens.

The trustees were asked to read the copy of Grassroots Clippings, a monthly newsletter from the Ohio Township Association. There are many house bills on the docket that effect township trustees and fiscal officers.

Fiscal officer asked if the trustees would approve a supplemental appropriation to add \$200 to the zoning employee mileage reimbursement from zoning contracts. The reason for this supplement is: More of the zoning members are attending workshops and with the price of fuel the members are asking for reimbursement for mileage.

**Carolyn made a motion to allow the supplemental appropriation as described above, seconded by Tim. Roll call: Carolyn, aye; Jim, aye; Tim, aye.**

Martha read the list of bills to be paid in the amount of \$17,938.15 (a copy of the list is attached to the minutes).

**Jim made the motion to pay the bills, seconded by Tim.**

**Roll call: Carolyn, aye; Jim, aye; Tim, aye.**

The fiscal officer announced that the list of bills and a copy of the fund status was on the table for the public.

## **ROADS**

Lee announced that S. Leroy Road will be closed beginning May 6<sup>th</sup> for 2 weeks for the repair of the bridge over I71. Lee spoke with Mike Currier from ODOT about the repair of White Road. It could be 4 weeks before this repair is accomplished.

Lake Road drainage problem is being addressed. The water is marked but Verizon has not marked their lines yet. The county will be flushing the culvert under Lake Road as it is 2/3 full of silt. Lee is taking time off from the township to assist the excavator in this project as it is out of the right of way. Lee cannot work on private property on township time. Lee explained that 3 property owners were sharing in the cost of the project. Lee will bill the property owners for the pipe that is used.

When school is out the 24" culvert will be added north of 8124 Westfield Landing Road. Lee reported that there are 2 lots sold on the west side of Westfield Landing Road. It is too late in the season to put Westfield Landing expansion out for bid. Lee will be putting together a cost to asphalt Buffham Rd from Lake to Ballash and Ballash to Westfield Roads.

## **CEMETERY**

Tim reported the 2 village cemetery deeds are in Bill Thorne's office. Tim was asked to designate an area for single cemetery lots and a price for a single lot.

**Tim made a motion to designate Lot 16 (there are 3 graves left in this lot) and there are 3 spaces to the back and south side of the front cemetery as lots that can be sold as single graves. A single lot for a township resident is \$150; non-resident will be \$200, seconded by Carolyn.**

**Discussion: Jim – this makes sense.**

**Roll call: Carolyn, aye; Jim, aye; Tim, aye.**

Lee will keep the trustees apprised on the status of the old headstones if any need repaired.

### **PARK**

Tim reported there will be some tree trimming and there is two (2) maple trees that possibly need to be taken down, Tim just has to convince Pat that these are a hazard. Tim will assess and let the board know what is decided.

Martha notified the board that former maintenance man, Robert Hartman had nominated the large ash tree in the park as the 2008 Biggest Ash Tree. Lee and Martha measured the tree and sent the nomination in to the Medina County Soil & Water Office.

### **ZONING**

Jim reported that the Grant application for a \$5,000 grant to update the comprehensive/development plan has been sent it to the Medina County Commissioners. BZA granted a 2-year conditional use for North Coast Soccer but there will another meeting concerning the fencing and trees in the buffer zone. A site plan needs dimensions on the parking, roads etc. because in the years to come how would the zoning inspector know if there is more parking being added. Mike Schmidt stated there would be a follow up meeting in 60 days.

Jake Bauman's landscape & tree schedule to be researched.

Cloverleaf Schools site plan review- a stop work order should be issued until a site plan review is completed. The school's representatives want to do it the right way.

The Kratzer amendment will be addressed at the Medina County Planning Commission May 7, 2008.

### **FIRE**

Jack reported the month of April had 38 runs. A proposal by T.G FIRE/EMS SYSTEMS, INC. is being reviewed by Bill Thorne to act as an independent to evaluate the fire department needs.

### **CELL TOWER**

Lee reported that Verizon Wireless is asking for a verbal commitment. Carolyn will call Verizon Wireless.

5614 Eastlake Road – Lake – A variance is being submitted.

Tim-we do not the want the water per legal counsel 1. The original slope has been changed to slow the water down – therefore the neighbors yard may flood. 2. The potential hazard of the overflow washing out the road base.

Jim agreed with Tim. There is a possibility of an engineered plan for the over spill – move the pond – fill the pond in.

The above discussion lead to the following motion:

**Carolyn will call Bill Thorne to write a letter to Scott May that the Board of Trustees are not comfortable to allow or assume liability for the water that resulted from the pond on his property.**

Policy & Procedure Meeting will be May 16, 2008 @ 9:30 am This also include general business.


All minutes were tabled.

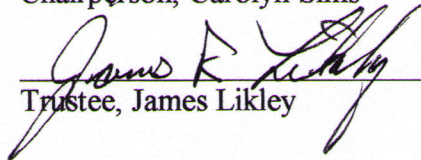
Martha was reminded that the Feb. 18<sup>th</sup> minutes were approved April 7<sup>th</sup>.


There being no further business to come before the board.

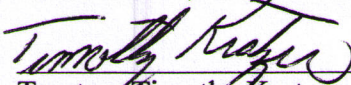
**Tim made a motion to adjourn, seconded by Jim. Unanimous.**

**Approved June 2, 2008**

  
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Chairperson, Carolyn Sims

  
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Trustee, James Likley

  
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Fiscal Officer, Martha Evans

  
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Trustee, Timothy Kratzer