

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting

January 21, 2008

7:00 PM

Chairperson, Carolyn Sims called the meeting to order @7:00 pm by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees in attendance: Carolyn Sims and James Likley.

Fiscal officer/clerk in attendance as well as those on a sign in sheet attached to the minutes in the clerk's office.

Comments from the audience:

Dennis Delagrange(resident) asked why the 2006 meeting minutes have not been put back on the web site. Carolyn answered, "We are working on that. Mrs. Likley is willing to scan those minutes and send to the web master." Carolyn mentioned that she did not think the minutes were right but whatever. Martha Evans, fiscal officer/clerk also stated that she had priorities such as getting the financial aspects of the township in order and into the New Year before copying 2-year-old minutes. They are in the clerk's office in a binder to be reviewed at any time. Martha also stated under no circumstances can the original minutes go out of the office; they must be copied. Please be patient.

Mark Goffinet(auditor's office) announced that the new tax rates and tax estimates are on the front page of the auditor's web site.

Kevin Daugherty(resident) has a concern of where Daniels Road has bled in the summer: it is now very slippery when there is ice and snow. Carolyn will relay that concern to the road supervisor.

CLERK'S REPORT

- A thank you letter from SEEK organization for the \$50 donation that the trustees sent last year for the Seville Easter Egg Hunt was read. Also in that letter they were seeking a similar donation for this year's Easter Egg Hunt to be held March 15, 2008 beginning at 1:00 pm.

Carolyn made a motion to send \$50 to SEEK for the 2008 Seville Easter Egg Hunt, seconded by Jim. No discussion. Roll call: 2 ayes 0 nays

- E-mail from Cheryl Schmock stated that the Zoning Inspector's meeting scheduled for February 1st has been rescheduled to February 9th at 9:00 am in the prosecutor's office.
- Planning Commission workshop Feb. 13th topic "Ethics" by the Ohio Ethics Commission in the Choral Room, Administration Building.
- The North Coast Urban Forestry is holding a seminar March 14, 2008. The fiscal officer must know by Feb. 15th if anyone is attending so the check can be sent in.
- The fiscal officer read the bills to be paid (an attachment to the minutes is in the clerk's office) in the amount of \$4,667.37. **Discussion:** Jim stated we would pay the Emergency Management annual fee for technical rescue but he

will be calling Buck Adams asking why our share has doubled from last year and what kind of formula they use to access the fee. Jim also asked if this would be the last Verizon bill? Martha answered, "We may have a small amount yet due to the billing cycle." John Miller (resident) asked what was paid for the American Flag. Answer \$52. John related that a previously flown flag could be purchased for an estimated cost of \$20 depending on the size. Carolyn also said she has mentioned that previously.

Jim made a motion to pay the bills, seconded by Carolyn. Roll call: 2 ayes 0 nays.

Carolyn made an announcement that the fax number for the township has been changed to **330-887-5207**

OLD BUSINESS

7611 Greenwich Road Property

A letter from the Medina County Building Inspector and from the Medina County Health Department has been received determining the foundation is not a viable structure and if the cistern is permanently out of service it must be collapsed according to OAC 3701-28-07 (D). Lee also received an estimated cost to clean up the above listed property. Lee sent a copy of both letters and estimate to Bill Thorne but has not had a reply in writing yet. Jim, "Let's wait until we hear from Bill Thorne before we begin any clean up". Lee stated no clean up should be done until all snow is off because we do not want any surprises such as debris that may be covered with snow and missed.

Signs

Lee is trying to get the new reflecting poles and signs in place. Some old signs are being replaced.

Westfield Landing Road

Carolyn asked Gary about the letter to the responsible parties about the Westfield Landing Road issue. Gary stated it had been sent.

At this time Jim would like the following recorded in the minutes: **The January 5th special meeting was cancelled due to the meeting not being advertised properly.**

NEW BUSINESS

Jim: The new zoning appointments are as follows:

Heather Bojovic Zoning Commission Term ending 2012

Kevin Primer Zoning Commission Term ending 2011

Susan Brewer Zoning Commission Alternate

There has been one BZA member step down and we will address that in executive session at the end of the meeting. We now have a full zoning commission board. We also have an interim zoning secretary, Kim Ferencz.

The zoning fee schedule needs to be updated. Carolyn secured zoning rates from 4 townships (Lafayette, Chatham, Medina, Liverpool).

Jim: A full board cost is \$200 plus advertising, postage, secretary, hall operation. Our charges range from \$200-\$500. A text amendment is not listed. For any additional meetings we have a fee of \$150. We need to look at these fees and make a determination.

Carolyn agreed. The special meeting Fri. Jan. 25, 2008 will be a good time.

Lafayette has a fee of \$225 for any additional meetings.

Jim: We can do some comparing, board meetings especially.

Carolyn: I would like to see the above ground pools reduced to \$25. Maybe that would encourage people to get a permit. We table the fee schedule when Tim is here.

Carolyn mentioned the community board for the township. We must have a variance because we already have 1 sign and if it is illuminated that also requires a variance. Martha stated the board must choose a board, submit a site plan before a variance application can be filed. Lee has a catalog coming with various styles and sizes.

MINUTES:

December 17, 2008 regular meeting

Jim listened to the tape and agrees the statement (a motion to reconsideration to allow zoning commission to hear additional evidence) should be added to the last paragraph page 2.

Carolyn made a motion to approve Dec. 17, 2007 minutes as amended, seconded by Jim. Roll call: 2 ayes 0 nays

January 2, 2008 Organizational Meeting

Carolyn to clerk: "Always note the beginning and ending time of the meetings in the minutes".

Carolyn moved to approve the Jan. 2, 2008 minutes as amended, seconded by Jim. Roll call: 2 ayes 0 nays

January 7, 2008 Regular Meeting

Jim made a motion to approve Jan. 7, 2008 minutes as amended, seconded by Carolyn. Roll call: 2 ayes 0 nays

January 10, 2008 Special Meeting

Carolyn made a motion to approve Jan. 10, 2008 minutes as corrected, seconded by Jim. Roll call: 2 ayes 0 nays

January 12, 2008 Special Meeting

Jim made a motion to approve the Jan. 12, 2008 minutes as corrected, seconded by Carolyn. Roll call: 2 ayes 0 nays

ANNOUNCEMENTS

Special meeting/general business & work session on polices & procedures January 25, 2008 @ 1:00 pm. Also on the agenda will be naming of the new access road to the campground.

Ohio Township Association Conference Jan 30 – Feb 2nd.

Trustees regular meeting Feb. 4th, 2008 @ 7:00 pm\

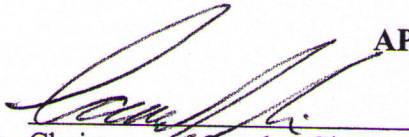
Zoning Commission regular meeting Feb. 12, 2008 @ 7:30 pm

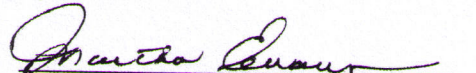
Ryan Gregoire brought up the drainage issue in and around the new access road to the campground and his property. He has been talking with the state and trying to work out an agreeable solution.

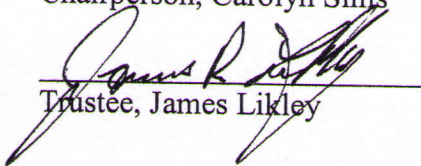
Carolyn stated the BZA appointment would be tabled until Tim is here.

Carolyn made a motion to adjourn @ 8:30 pm, seconded by Jim. Unanimous.

APPROVED February 4, 2008


Chairperson, Carolyn Sims


Fiscal Officer/Clerk, Martha Evans


Trustee, James Likley