

**WESTFIELD TOWNSHIP
REGULAR MEETING
APRIL 16, 2007**

Chairman, Jeff Plumer opened the meeting by asked those in attendance to stand and Pledge Allegiance to the Flag.

Trustees in attendance: Jeff Plumer, Carolyn Sims, Tim Kratzer

Residents: Mr. & Mrs. Broadbridge, Tim Sims, Tom & Karen Micklas, John Miner, Denise Moteleski, Jim Likely, Ron Oiler.

Representative from Auditor's Office: Mark Goffinet

Jeff welcomed everyone and asked if anyone wanted to speak.

Mark Goffinet, Rep. from the county auditors office reminded everyone that Mike Kovack is in the improvement board for the school income tax and asks that everyone support the school sales tax levy May 8th, 2007.

CLERK'S REPORT:

The fiscal officer/clerk presented a report that Zoning Revenue does not support zoning payroll. The trustees have 3 options: Increase zoning revenue; Use General Fund for payroll; or Transfer General Fund monies to the zoning fund.

Tim moved to use General Fund for zoning payroll, seconded by Carolyn.

Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Jeff made a motion to transfer \$500.00 from General Fund to Zoning Fund to meet the March 2007 payroll, seconded by Carolyn.

Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Martha explained that the 2007 permanent appropriations need to be amended because when the auditor sent back the amended certificate of estimated resources, Road & Bridge was shorted by \$199.92 and Fire Levy was shorted by \$600.34.

Tim moved to adopt RESOLUTION 2007-05 A RESOLUTION TO AMEND PERMANENT APPROPRIATIONS FOR 2007, seconded by Jeff.

Roll call: Jeff, aye; Carolyn, aye; Tim, aye.

Jeff will get the quote to the clerk tomorrow to attach to the purchase order for the sound system.

A discussion was held concerning the letter to the State Auditor's Office about breaking the 3-way contract with Knox & Knox. Tim stated, the clerk needs to feel comfortable in writing the letter and in what time frame. Martha will write the letter but the trustees need to get the 2006 minutes that need to be approved finished.

Carolyn's report of correspondence:

Planning Services holding an Open Spaces Project meeting Tuesday, April 24, 2007 @ 6:30 pm in the Planning Services Conference Room

Do not release any plans for the proposed Kratzer Development per Morris Stutzman, Kratzers attorney until the township hears from Assistant Prosecutor, Bill Thorne.

The Sheriff will hold an open house May 12th, 2007 from 1-4 pm at the Medina County Sheriff's Office in celebration of Medina County Sheriff's Department being National Accredited.

Letter from Helen Carracso asking for a grocery store.

Letter from Tom Micklas against any more development.
Mrs. Micklas has the comprehensive plan on a disc.

MINUTES:

Tim moved to approve the March 19, 2007, Regular Meeting minutes as amended, seconded by Carolyn. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Carolyn moved to approve the April 2, 2007 Special Meeting minutes as amended, seconded by Jeff. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

The minutes from March 13th, 2007 and April 2nd, 2007 and September & December 2006 are tabled until the May 7th, 2007 meeting.

ZONING:

Gary reported he sent a letter to Westfield Terrace concerning the noxious weeds and general clean up last week. Gary then presented an outline on how to proceed from here concerning Westfield Terrace.

**Carolyn made a motion to add abandoned machinery and equipment to the sample resolution on implementation of a program dealing with maintenance of vegetation, garbage, refuse, and/or other debris constituting a nuisance, seconded by Jeff.
Roll call: Tim, aye; Carolyn, aye; Jeff, aye.**

Carolyn moved to adopt RESOLTUION 2007-06 A RESOLUTION FOR IMPLEMENTATION OF A PROGRAM DEALING WITH MAINTENANCE OF VEGETATION, GARGAGE, REFUSE, ABANDONED MACHINERY, EQUIPMENT, AND/OR DEBRIS CONSTITUTING A NUISANCE AT THE PROPERTY KNOWN AS

WESTFIELD TERRACE (fka Westfield Lakes) WITHIN WESTFIELD TOWNSHIP, MEDINA COUNTY, OHIO, seconded by Jeff. Roll call: Jeff, aye; Carolyn, aye; Tim, aye.

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Resident, Denise Moteleski related that there are still 3 homeowners that are being affected by the drainage from the retention ponds.

POLICY AND PROCEDURE WORKSHOP- Monday, May 14th, 2007 from 1-3:30 pm.

FIRE:

Jack reported that a fire truck similar to the one Westfield Fire & Rescue is looking to purchase was at Seville-Guilford Fire Station today and will be at the Westfield Fire Station tomorrow at 9:30 AM if anyone would care to come and look at it. There will be 4 individuals from the Westfield Fire Dept. going to Indianapolis April 21, 2007 to a large fire truck show. The squad is behind schedule. Delivery is expected toward the end of May 2007. The Village of Westfield Center is now in a planning mode. They are looking to project major purchases in a 20-30 year time frame. The new air-packs are in service except for one person. The Fire Dept. is now in compliance with ISO. The old air packs will be advertised for sale.

E-Mails

Another lengthy discussion about who would receive, answer, retain e-mails. The computer system in the main office lobby will be up and working. Jim Likely will inform the Web Master to include the e-mail address from the computer in the main office lobby. The fiscal officer/clerk will make a hard copy of each e-mail and retain for the record until at such time a retention policy is made.

The fiscal officer/clerk, Martha Evans, announced the township office will have regular hours beginning May 1, 2007 Monday through Thursday 9am to 12 pm.

Employee Handbook and other business Thursday May 3, 2007 @ 1:00 pm

Tim mentioned that the Fire Chief's contract is at the prosecutor's office for review.

Revised zoning map was signed by the trustees.

Gary has sent the final letter to Mr. Glen Zuber giving him 10 days to comply with zoning regulations and to correct the violations. Assistant Katrina DeVaney knows about the past history.

Gary stopped and gave each contractor (Ruhlin, Fabrezee, and Kokosing) and gave them a conditional use application. Gary asked if the borrow pit falls under the conditional use?

Lee is to co-ordinate with Medina County to do pre-haul conditions and ask ODOT to camera the road conditions, then the board of trustees can analyze any problems. Jeff commented, the roads need to be reviewed by the contractors and made aware of the concerns. Carolyn stated that White Road is failing in a couple of areas. Jeff asked,

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about Seville Road to Friendsville. Tim replied, "On Seville Rd. from the Railroad west to the Harrisville Township line is all that has been abandoned by the township.

Pat Edington is still looking for an member to the park committee.

Jeff mentioned that Jill Daugherty was willing to weed the beds at the complex for \$75.00. Lee does trim the bushes.

Carolyn made a motion to enter into a contract with the Village of Westfield Center to maintain the park (mow, weed beds, fertilize lawn, snow removal, spring & fall clean up), seconded by Jeff. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Nothing to report on Westfield Landing Road.

NEW BUSINESS:

Lee had two estimates for 45" loader forks. Southeastern \$1,500 and Nortrax \$1,575.

Carolyn made a motion to permit Lee to order the 45" loader forks from Southeastern for \$1,500, seconded by Jeff. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Lee reported the 2006 truck should be back this week. Lee will get more quotes on a berm box.

Lee & Carolyn went to District 3 ODOT meeting. There will be lighting installed around the interchange. The bridge over Greenwich will be a 100' span. It was suggested that the tunnel be lighted. The new service road will be topped. Lee suggested that the new service road off Lake Road should be a haul road.

There was some discussion about the new state standards for septic systems. If a current system fails then the new mound system must be installed. Cost \$15,000 to \$18,000.

Tim made a motion to pay the bills (list attached), seconded by Jeff. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Tim moved to adjourn the meeting, seconded by Jeff. Unanimous.

APPROVED June 4, 2007