

**WESTFIELD TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
MARCH 5, 2007
7:00 PM**

Chairman, Jeff Plumer, opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees in attendance: Tim Kratzer, Carolyn Sims, Jeff Plumer

Fiscal Officer, Martha Evans in attendance and recording the minutes.

Employees: Fire Chief, Jack Snoddy; Zoning Inspector, Gary Harris; Road Maint., Lee Evans; Zoning secretary and member Ron & Marlene Oiler, Zoning Commission member, Jim Likely.

Residents: Mr & Mrs Broadbridge; Tom Gallatin, Tim Sims.

Representative from the auditors office: Mark Goffinet

Representative from the prosecutors office: Wm. Thorne

Medina County Sheriff, Neil Hassinger

Jeff related that Wm. Thorne, Assist. Prosecutor was present to go over a letter received from the Grubiss' attorney concerning a the contract for funding of the improvement of Westfield Landing Road. This will be the first item of business as Mr. Thorne must be at another meeting at 8:00 pm in Harrisville Twp.

Bill stated he and the Board of Trustees needed to go over each item in the letter as he did not recall from the special meeting Jan. 17th, 2007 some of the statements in the letter.

The following is a topic synopsis that was discussed. The letter in discussion is attached.

1. The engineering costs will be incorporated into the road project as a whole. Tim stated the township had access to the Medina County Engineer's office, which would be more reasonable than for the Gruibss' to hire a private engineer and that the cost would be rolled into the total cost of the road project.
2. The trustees related that the Grubbis' never stated the township would pick up cost of surveying of the lots.
3. Tim stated that the ditch enclosure in paragraph 3 was included in the road project. Lee Evans is getting a copy of the private agreement between the land owner and the Grubbis' for taking more of a r.o.w. to create a 25 mph curve.
4. Everyone was fine with #4 paragraph.
5. Bill had a problem with the language. He believes it should reflect what is due at the time. Tim: if the project is started by early spring, it should be finished by fall. Jeff's thought: do not do the final phase until lots are sold to pay what is due the township at that time.
6. Is ~~kind of~~ included in #5

Tim asked Mr. Thorne if this contract could not be agreeable to everyone would the township have to improve the road regardless of a reimbursing contract? Mr. Thorne stated " Yes, if the court ordered, you may have to improve the road but access to property only benefits the Grubbis property therefore you may assess each lot for the road improvement. Mr. Thorne will check with the tax map and engineers about the ditch and the right of way on lot #8 at the beginning of this allotment.

Carolyn asked about the Broadbridge problem. Mr. Thorne has not received any correspondence from Creston's city attorney. He will follow up this week.

The Sheriff just stopped in to say Hello and to inform the Board of Trustees and the public that Medina Co. has up and running 911 from cell phones. They can pin point the area the cell phone is located within 100 feet. The dispatch now has 1 officer dedicated to only fire calls 18 hours a day. The cellular update was funded by a grant and the cellular tax of \$.32 that is collected from each cell phone.

The Sheriff also related that next week Medina County Sheriff's Department will be Nationally Accredited if they past the final phase. The Sheriffs Department will be the first agency in Medina County to receive this award.

The jail is full and the inmates are far more violent than in the past.

Carolyn commended the sheriff for his efforts.

Mark Goffinet from the auditors took the floor. He introduced himself and that he would be attending the trustees meetings. He asked if there was any questions for him. Jim Likely asked about the school income tax. Mark related that his office did not have anything to do with the school tax.

CLERK'S REPORT:

Martha brought up the invoice for the Medina County Technical Team. Jack explained it is the same formula as is used in the emergency management invoice.

Tim moved to pay Medina County Technical Team invoice of \$1,421.53, seconded by Jeff. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Lee stated that he is not completely satisfied with the work that Gledhill did on the 2005 Peterbilt truck. He has called them and will have the truck picked up and taken to the Gledhill location for the work if the weather permits. Lee has also told the service manager that the bill will not be paid until the job is satisfactory. Do not pay the bill yet.

Lee said he has taken a bid form for stone to Seville Sand because they get the limestone

by rail and the price.

Martha provided statements of the investments and the fund status(copies attached). She also provided information about the time frame between Jan. 22nd to Feb. 24th, 2007 concerning the snow removal and salting. Salt - \$6,800 Fuel - \$600; Part-time wages \$1,008; Lee's OT \$730 - Lee's reg 160 hr pay \$3,200 - Benefits \$756. Total \$13,102. York Twp. has about the same mileage of road and spent via contract \$42,000.

Martha mentioned that new Federal & State Wage posters need to be updated again since the increase of the minimum wage law.

Reports:

Gloria Glens has been invoiced for 3 years fire contract Jan. 25, 2007
OP&F - all reports and payments are current
The outstanding checks will be voided during the next bank reconciliation.
Jeff provided Martha with reports of the missing withholding payments to his deferred compensation plan. \$900 since 2004-2006.

Tim made a motion to approve the Feb. 5th, 2007 minutes as amended, seconded by Jeff. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Tim made a motion to approve the Feb. 19th, 2007 minutes as amended, seconded by Jeff. Roll call: Jeff, aye; Carolyn, aye; Tim, aye.

Jeff gave a report of the Medina Co. Health annual meeting. All entrances must be marked with NO SMOKING signs or logos and the 800 phone number. The state has had 20,000 phone calls. The first offense is a warning then a fine will be imposed. Tim stated the individual entities can enforce the no smoking law.

ROADS:

Lee reported: He put cold patch in some areas today where the new plow gouged out some of the patch over newly installed culverts. The little dump truck (Ford 550) is in the shop again. Lee has had problems with the injectors since the recall to reset the computer. The truck is supposed to be done tomorrow. They changed the air and fuel filters. There will be a small bill.

Lee is waiting to see what road projects will be coming up this year until the Westfield Landing Road project is completed. Most of the roads are in good shape.

Carolyn provided the trustees with a list of emergency road help as provided by Lee. Carolyn had a concern Lee and his crew were going to be exhausted. Carolyn would like to see additional names added to the list.

Carolyn made a motion to approve the emergency road help list, seconded by Jeff. Roll call: Jeff, aye; Carolyn, aye; Tim, aye.

The trustees gave permission for Lee to purchase another High Water Sign and to buy a flip high water sign.

Carolyn related that she has not heard from the highway engineer's office concerning cattle crossing signs, whether they are required or not.

PARKS-CEMETERY:

Tim did not have anything to report on either parks or cemetery.

FIRE REPORT:

Jack reported 41 fire/rescue calls for the month of February 2007.

The truck committee is still working on truck bids and additional levy.

Jeff would like a list of grants so he could get more information.

Jack does not feel he wants to spend \$600 to fill out paper work for a FEMA grant.

Grant for the siren was turned down. Maybe next year.

Jim Likely has the paper work and the process that must be followed to get bids for architectural estimates. He spoke with Simmons Brothers to get an idea of the cost. 80'x40' 3,520 sq. feet Low range \$90/sq.ft. - \$162/sq.ft. \$315,800 - \$570,340 Association President is working on a Power Point. Why the need is there, what they need and how to accomplish it.

Ron Oiler asked about another siren. Jack replied this year the village is not willing to help because they have their appropriations set for the year. Maybe next year the village will be able to help.

ZONING:

Gary Harris reported that Zuber will probably not do anything because of the state negotiations. Jeff stated he felt the township should proceed to prosecute, Carolyn agreed. Gary will be sending letters to the violators. Carolyn pointed out the trailer that has been setting at the back entrance of the soccer field on Buffham Rd. Carolyn asked Jim Likely about the progress in getting a new zoning map made showing the latest lot

splits etc. Jim will see about getting the map. Jim stated the planning commission will print 5 revised maps per year. Carolyn asked that all 3 trustees and zoning members have an updated copy. Martha mentioned she could get colored maps printed

Gary stated Helms has a for sale sign in the vehicle at Kennard & Lake.

OLD BUSINESS:

Jeff received a quote for the sound system: mixers, amplifiers, 6 little mics, 1 hand held mic, all removable includes wire \$2,538. Township does basic wiring and would hire someone to hook everything up. Carolyn asked for copies of the information and make a decision at the next meeting.

A firm is studying our cell tower lease and will get back to Jeff.

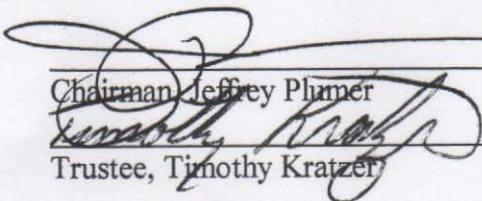
March 13, 2007 @1:00 pm to review the minutes from 2006 that has not been approved.

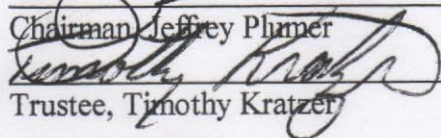
NEW BUSINESS:

Tim made a motion to pay the bills, a copy of which is attached, seconded by Carolyn.

Roll call: Jeff, aye; Carolyn, aye; Tim, aye.

Jeff made a motion to adjourn, seconded by Carolyn. Unanimous.


Chairman, Jeffrey Plumer


Trustee, Timothy Kratzer


Clerk, Martha Evans


Trustee, Carolyn Sims