

**WESTFIELD TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING**

**JANUARY 15, 2007  
7:00 PM**

Chairman, Jeff Plumer, called the meeting to order by asking those in attendance to stand and Pledge Allegiance to the flag.

**Trustees in attendance: Jeff Plumer, Carolyn Sims, Tim Kratzer**

**Other township officials: Martha Evans, Fiscal Officer/Clerk; Jack Snoddy, Fire Chief; Lee Evans, Road Maintenance Supervisor; Gary Harris, Zoning Inspector; Russ Zupanic & Jim Likely zoning commission members; Ron Oiler, BZA member; Marlene Oiler, Zoning Secretary**

**Resident: Tom Gallatin**

**FIRE REPORT:**

Jack reported the air pacs have been put out for bid. There are only 2 companies that are licensed in the State of Ohio and he sent those companies the bid specs. The bid opening will be January 31, 2007. A grant has been applied for tornado sirens.

**CLERK'S REPORT:**

**RESOLUTION 2007-01 A RESOLUTION SETTING TEMPORARY  
APPROPRIATIONS FOR YEAR ENDING DECEMBER 31, 2007**

**Tim made a motion to adopt Resolution 2007-01, seconded by Jeff.  
Roll call: Jeff, aye; Carolyn, aye; Tim, aye.**

**RESOLUTION 2007-02 A RESOLUTION TO PARTICIPATE IN THE ADVANCE OF  
THE FIRST HALF OF REAL ESTATE TAX COLLECTIONS FROM THE MEDINA  
COUNTY AUDITOR**

**Tim made a motion to adopt Resolution 2007-02, seconded by Carolyn.  
Roll call: Jeff, aye; Carolyn, aye; Tim, aye.**

**ZONING:**

Russ Zupanic asked the trustees to approve funding for a professional planner to help the zoning commission with future planning in the interchange area( Lake Rd. North) (Greenwich Road East to Hulbert). Mark Majewski with Northstar Planning submitted a proposal of \$5,500. Jeff felt the township needs assurance from the zoning commission and Mark of what will

occur and a set time frame. The past experience has been to prolong such planning way beyond the township's goal to have a change in place. Carolyn requested a resident survey be conducted.

Tim Kratzer speaking as a landowner: I have 125 acres that I am interested in developing into a commercial development. The present zoning (local commercial) does not allow what I am interested in developing. I am not asking for Highway Commercial but possibly a different commercial district.

Carolyn - I do not want to re-write the zoning for Kratzer's proposal on Greenwich Rd. Zoning amendments should be resident driven, not proposed applicant driven.

Russ - We want to do what is best for the community.

Jim - Possibly if there is a new district it may give more options.

Carolyn - I offered to apply for a comprehensive plan grant from the county but at that time the board was not interested. I would like to wait for a county grant cycle to offset the cost.

Jeff: The grant would take too long and only a portion of the cost would be recouped. This study needs to be started and not wait for a grant. Is the commission looking at both Lake Rd and Greenwich Rd?

Jim: We already have language for Lake Rd. But it has not been acted on because the commission said hold off until something wants to come in.

Jeff: Before the board approves funding, Marlene was asked to get a price for just an initial consultation. She will have it by Wednesday, January 17<sup>th</sup>, 2007.

Carolyn suggested the issue be tabled until January 17<sup>th</sup>, 2007.

### **ROADS:**

Carolyn met with Fred Boreman January 8<sup>th</sup>, 2007 and she was given guidelines on Force Accounts and wants to adhere to those guidelines. She related that the county is to do all the paper work.

Tim stated that the road and culvert projects will take an a very long time to get anything done because the county is overloaded with work. Carolyn stated that Force Account is required by the county.

Carolyn reported that she and Tim signed the mileage document at the Engineer's Office. Jeff stated he also signed it after Tim and Carolyn was there.

Jeff asked Lee about the road salt that was delivered. Lee stated he did not want to get too low. Both bins now have salt.

Lee reported that the front wheel seal on the new truck had to be replaced. A bolt from the factory did not have a lock nut on and it worked itself out into the seal. Also a mechanic from Gledhill was on site today to fix a leak in the hydraulic system.

Carolyn related that the manager of the E-Bay business in Seville could sell the old truck. Lee is not ready to let the truck be sold.

**PARKS & CEMETERY:**

Tim reported that Davey Tree gave a proposal for tree pruning at the cemetery. George Tree Service can also do the work.

There was a burial Jan. 12<sup>th</sup>, 2007 at Friendsville Cemetery.

4 cemetery lots were sold this week.

Waite Funeral Home commended the township on the improved parking area at the cemetery.

Tim had a report that the cigarette butt containers at the park are down. Lee will see to the task of setting them upright tomorrow. Carolyn suggested putting sand in the bottom.

**ZONING INSPECTOR REPORT:**

Gary reported not too much activity. He has measured signs from Greenwich to Speedco. Most of the signs are not in compliance. The old truck wash sign is grandfathered. The for sale sign at the old truck stop is too large. Jim Likely related that in November 06 the language for real estate signs Bill Thorne did not think it was doable.

**OLD BUSINESS:**

Jeff discussed the counter on the Web Site

Jeff has talked with Mr. Bernardo representing Northeast Ohio Fence & Decking. Mr. Bernardo has agreed to match the specs with Styx Valley for the amount of \$1,550.

Styx Valley's price: \$2,300

Medina County Fence: \$2,264

**Carolyn made a motion to award Northeast Ohio Fence & Decking in the amount of \$1,550 to enclose the fuel tank area, seconded by Jeff.**

**Roll call: Tim, aye; Carolyn, aye; Jeff, aye.**

DATE TO APPROVE THE OLD MINUTES	Wednesday, February 7, 2007 @ 1:00 pm
POLICY PROCEDURE WORKSHOP	Tuesday, January 30, 2007 @ 1:00 pm
WATER MEETING @ Westfield School	Tuesday, January 30, 2007 @ 7:00 pm

Jeff spoke with Mr. Poe as an alternate for the BZA. Jeff explained about the meetings and that he would be expected to attend all of them if possible. Jeff also mentioned that workshops are available and members are encouraged to attend and would be paid the same as a meeting.

**Carolyn made a motion to appoint Mr. Poe as an alternate to the BZA, seconded by Jeff.**

**Roll call: Tim, aye; Carolyn, aye; Jeff, aye.**

Time Warner has been giving Jeff the run around. Martha asked about getting cable into the building. The previous clerk was given permission to have the building connected to the Time Warner Cable.

Marlene reported the Dell lap top computer order has been cancelled again. Do not pay the statement that has been sent. Marlene went to the Dell store. The manager was not sure if the township could be tax exempt and a credit card had to be used to pay for the computer. The township does not have a credit card. The trustees suggested going to Staples and bring back some information to the January 17<sup>th</sup> meeting.

**NEW BUSINESS:**

Tim mentioned in the past the trustees passed a resolution giving Lee Evans the authority to create the paper work and work out the estimates for the Force Account. It has saved the township time to get projects completed as the county is overloaded with paper work. Carolyn was not in favor of this because she wants to go by the guidelines. Carolyn asked Martha to give her a copy of the resolution to review. This issue was tabled until a later date.

**DECEMBER 20<sup>th</sup>, 2006 MINUTES (Regular Meeting)**

**Tim made a motion to approve with corrections the December 20<sup>th</sup>, 2006 Regular Meeting Minutes, seconded by Jeff.**

**Roll call: Tim, aye; Carolyn, aye; Jeff, aye.**

**DECEMBER 29<sup>TH</sup>, 2006 MINUTES (Records Commission Meeting)**

**Tim made a motion to approve the Dec. 29<sup>th</sup>, 2006 Records Commission Minutes, seconded by Carolyn. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.**

**DECEMBER 29<sup>TH</sup>, 2006 MINUTES ( Year End Meeting)**

**Tim made a motion to approve the December 29<sup>th</sup>, 2006 Year End Meeting Minutes as amended, seconded by Jeff.**

**Roll call: Tim, aye; Carolyn, aye; Jeff, aye.**

**JANUARY 2<sup>ND</sup>, 2007 MINUTES (Organizational Meeting)**


**Tim made a motion to approve the January 2<sup>nd</sup>, 2007 Organizational Meeting Minutes, seconded by Jeff. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.**

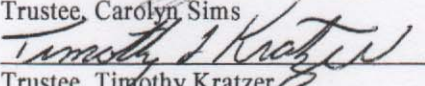
**Jeff made a motion to pay the list of bills except for MDR until verification of the terms of the contract and would like someone to explain the cell phone bill to him, seconded by**

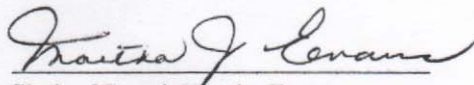
Carolyn. (Lee explained the bill to Jeff)

Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Jeff adjourned the meeting as there was no other business to come before the board.

  
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Chairman, Jeffrey Plumer

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Trustee, Carolyn Sims  
  
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Trustee, Timothy Kratzer

  
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Clerk of Board, Martha Evans