



RECORDS OF PROCEEDINGS
MINUTES OF THE WESTFIELD TOWNSHIP BOARD OF TRUSTEE'S
REGULAR MEETING HELD: April 3rd, 2006 @ 7:00 PM

ATTENDANCE:

EMPLOYEES:

Carolyn Sims (Trustee)
Jeffrey Plumer (Trustee)
Marlene Oiler (Zoning Secretary)
Kelly Gregoire (Clerk)
Jim Likley (Zoning Board Member)

RESIDENTS:

Tim Sims of 5570 Mud Lake Road
Gayle Foster (Trading Post)
Ryan Gregoire of 6100 Buffham
Jim Huttinger of 5757 Seville Road
Dennis Delagrang of 9730 Westfield Rd.

OPEN MEETING:

Vice Chairman Jeff Plumer called the meeting to order at 8:00 p.m. by asking those in attendance to rise for the Pledge of Allegiance to the Flag. Roll call indicated two trustees were present: Jeff Plumer and Carolyn Sims. Trustee Tim Kratzer was absent due to illness in the family.

WELCOME GUESTS:

The chairman welcomed those in attendance. Clerk's assistant Marlene Oiler was acting as secretary for this meeting.

COMMITTEE REPORTS:

CLERKS REPORT:

The trustees already approved the contract between Lafayette Township and Westfield Township but we have received the original signed by Lafayette and it needs to be signed by Westfield.

Also we need a formal motion to transfer funds from the General Fund into the Zoning Fund; I need to transfer \$5000 out of General into the Zoning account for current payroll.

Approval of Minutes

Jeffrey Plumer made a motion to approve the minutes of January 4, January 17, February 1, February 15 and March 15, 2006, as corrected. Carolyn Sims seconded the motion and the vote was unanimous. Motion Carried.

Awarding of Bids

Upon motion by Jeffrey Plumer, seconded by Carolyn Sims, the vote was unanimous that bids be awarded as follows:

Road Work Bids for 2006 to Lytle Construction;
Park Maintenance Bids for 2006 to MDR Outdoor;
Cemetery/Complex Maintenance Bids for 2006 to MDR Outdoor;
Stone Bids for 2006 for #1, #2, #304, #9, #67 and #6 to Ron Burge Trucking;
Stone Bids for 2006 for #411, #8, #67 and #57 to Osborne Medina.

ROADS:

Lee Evans reported that the pipe was replaced on Garman Road and some pipe was put in at the west end of Buffham. He will get Lytle up here to address what road projects we want to list out and get bids from him on it and once we get an idea of what we need money wise, we'll pick and choose what we can do this year.

He got estimates from Sterling and International with basically the same criteria on the truck and it is running right around \$89,800. He will get the regular spec sheet printed out for review at the next meeting. Time frame for the chassis, 2-4 months; body is another 3-4 months. He is still working on Harrisville to get that other plow.

There was discussion about the abandonment of Westfield Landing Road and whether the gravel road back to the lake was in the road mileage certification. Township said it was abandoned but it didn't do the next step with a petition to the county commissioners so it's not officially abandoned. The Clerk will review the road mileage certification with Tim to see if the road was included.

CEMETERIES & PARKS:

Park - Trustee Sims reported that Lee has fixed the bench in the park and ordered closed top ashtrays for the park and ordered a couple extra for the township complex. She will move forward to interview the applicants for the volunteer park position and report back to the trustees with her recommendation.

Cemeteries – Trustee Sims reported that Lee has done a couple more things on her checklist, worked on the stumps and briefly talked about expansion of the parking lot. McCann prepared a list of broken headstones, a lot of which appears to be

easy repairs. She has been investigating ways to do the other repairs or possibly asking the three churches in the township to help sponsor headstone repair in honor of Memorial Day. She will prepare a letter to send out to the churches. Trustee Sims has been in contact with the prosecutor's office for a legal opinion on whether public funds can be used to do "professional restoration" of headstones and will continue this discussion. In regard to the big white oak tree, George's Tree Service submitted a bid for \$550. Davey's was \$620 (down from \$780). Carolyn Sims made a motion for George's Tree Service to trim the white oak at Friendsville Cemetery; seconded by Jeff Plumer and all voted in favor of the motion. Motion Carried.

ZONING:

Gary Harris, Zoning Inspector, reported that he sent a letter to Tom Bombard and as of this past Saturday there hasn't been anything done yet. He will keep an eye on this matter and notify the prosecutor's office as to the progress. Gary also reported that Trustee Sims had some concerns about the Ko Ko Sing staging area on Lake Road and he looked into that and talked with Medina Sod and Ko Ko Sing. Ko Ko Sing is willing to make application for site plan review and possible use variance if required.

Ryan Gregoire stated that he had been talking with Gary Harris and advised they were not aware of any zoning violations there but some things are being discussed with Ko Ko Sing. The second thing he is stating for the record is that any township business dealing with Medina Sod Farms, Agricultural Design, or any property owned by Cliff Gregoire - any questions to be asked should be directed to himself or to his brother Scott Gregoire or to Cliff Gregoire.

The zoning secretary reported that the Westfield Township Zoning Resolution reprinted copies were available. Jeff Plumer made a motion to increase the selling price of the zoning books to \$12 based upon the increased costs. Carolyn Sims seconded the motion and the vote was unanimous. Motion Carried.

Comprehensive Plan

Trustee Sims reported that she went to the mandatory informational meeting for possibly rewriting the comprehensive plan. There is a \$5000 maximum that is available from the county grant program and it has to be matched by the township. The money can be used for implementation of the comp plan or you can apply to revise or update your plan. A narrative needs to be written and it needs to include current data and if we decide to pursue it we need to do it by May 15. It was further reported that Patrice Theken said that the Village of Westfield Center is considering an update and this might be an area where the village and the township could work together. Trustee Sims will be discussing this at the upcoming village meeting to see if there is any interest in working

together. Trustee Plumer indicated that there might be other venues available for grant money. This matter will be tabled until the next meeting.

NEW BUSINESS:

Trustee Plumer reported that the township has two cell phones and it was recently brought to the township's attention that the State of Ohio (Attorney General's Office) does not recognize one hundred percent business usage of cell phones. They indicate there should be a nominal fee for those people who have cell phones or an actual audit of the cell phone usage be done on a monthly basis. Township Clerk Kelly Gregoire further indicated that the township should review the clothing allowance, as there are new guidelines. It was suggested that the township schedule a workshop to address policies and procedures in general. The date of Tuesday, April 25, 2006, at 1:00 p.m. was reflected as a tentative workshop date.

OLD BUSINESS:

There was a question from the audience about the township website. It was indicated that some changes were in the process of being made and when additional trustee minutes are approved, they will be added. The Zoning Code will need to be updated based on recent zoning amendments. Other suggestions included adding a disclaimer and zoning forms/checklists and trying to keep it current within a 90-day time frame so it can be utilized more readily.

There was discussion about a township newsletter and Trustee Sims will check with the Fire Chief to see if the village is planning on a newsletter in the upcoming months as the township and village coordinate and share in the costs. In the past a newsletter was done periodically.

Trustee Sims reported on the ground water issue indicating that there are things on the horizon that may change the original plan as far as building the water treatment plant at the corner of Seville and Westfield Road. Nothing can be confirmed at this time but there may be a big development within the next week or two.

Trustee Sims mentioned House Bill 299, which would impose upfront fees on housing developments coming into a community. She further stated that the bill had stalled but they were looking for local support. If she gets additional information she will share it.

Trustee Plumer made a motion to appropriate \$5000 from the General Fund and transfer it to the Zoning Fund in order to meet current payroll. Carolyn Sims seconded the motion. All voted in favor of the motion. Motion Carried.

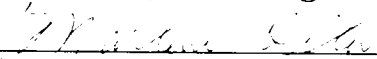
Bills

A motion to pay the bills was made by Trustee Plumer and duly seconded by Trustee Sims. All voted in favor of the motion. Motion Carried.

Adjournment

The meeting was adjourned at 10:30 p.m.

X 
Chairman, Timothy Kratzer

X 
Secretary *pro tem*, Marlene Oiler