

**WESTFIELD TOWNSHIP**  
**FEB 1st 2006 MINUTES**  
**BOARD OF TRUSTEE'S**

**RECORDS OF PROCEEDINGS**  
**MINUTES OF THE WESTFIELD TOWNSHIP BOARD OF TRUSTEE'S**  
**REGULAR MEETING HELD: FEBRUARY 1<sup>st</sup>, 2006 @ 7:00 PM**

**ATTENDANCE:**

**EMPLOYEE'S**

Timothy Kratzer (Trustee)  
Jeffrey Plumer (Trustee)  
Carolyn Sims (Trustee)  
Kelly Gregoire (Clerk)  
Gary Harris (Zoning Inspector)  
James Likely ( Zoning Board Member)  
Jack Snoddy (Fire Chief)  
Ron Oiler (Zoning Board Member)  
Marlene Oiler (Zoning Secretary)

**RESIDENT'S**

Tim Sims of 5570 Mud Lake Rd.  
Melanie Sindelar (auditor's office)

**OPEN MEETING:**

Chairman Kratzer called the meeting to order by asking those in attendance to stand and Pledge Allegiance to the flag.

Chairman Kratzer welcomed guests. Melanie of the auditor office announced that tax bills are due February 15<sup>th</sup> 2006 and that they would be accepting Homestead applications until June 1, 2006.

Chairman Kratzer suspended review of minutes and payment of bills until the next regular meeting.

**COMMITTEE REPORTS:**

**FIRE:**

Jack Snoddy reported 34 runs for the month of January 2006. He also announced a 3.71 increase in 2006 budget for a total of \$139,950. Runs to Lodi should be down this year.

Discussion was held in regards to being billed on population/runs. Timothy Kratzer will send notice to the Sheriff's Office to announce our approval of staying with per call billing. *A motion was made by Timothy Kratzer to draft a letter on behalf of the Westfield Township Board of Trustee's to the Medina County Sheriff's office requesting that we be billed on a per call basis and that mutual aid billing be billed requesting department. Additionally, Westfield Township would be willing to fund extra dispatch personnel for Fire Department. Motion was seconded by Carolyn Sims. Roll Call: Timothy Kratzer; aye, Carolyn Sims; aye, Jeffrey Plumer; aye.* Motion carried.

Jack Snoddy announced that he is interested in purchasing a Power Point projector. Jack wondered if the Township would be willing to split the cost 50/50 between the Township and the Village, he has received estimates between \$600 and \$800. *Timothy Kratzer made a motion accepting to pay 50% of cost for Power Point projector purchased by Jack Snoddy for the Westfield Fire and Rescue Department to be shared as necessary. Motion was seconded by Jeffrey Plumer. Roll Call: Timothy Kratzer; aye, Carolyn Sims; aye, Jeffrey Plumer; aye.* Motion carried.

**RESOLUTION #2006-03 TO AUTHORIZE ROAD MAINTENANCE SUPERVISOR LEE EVANS TO PREPARE FORCE ACCOUNTS** *on behalf of Westfield Township was approved with a motion made by Timothy Kratzer, seconded by Jeffrey Plumer. Roll Call: Timothy Kratzer; aye, Carolyn Sims; aye, Jeffrey Plumer; aye.* Motion carried.

Lee Evans stated that he spoke with Mike Salay in regard to Westfield Landing Road. Conclusion; the township should add one more 24 inch culvert by Mr. Smith's property and enclose ditch line if Mr. Smith pays for pipe. The Township should clean the ditch line east of Westfield Landing to Kennard. Carolyn Sims stated that she wants the 24 inch culvert request in writing by the county.

**CEMETERIES/PARKS:**

Carolyn Sims presented the long-term goals for the Cemeteries & Parks. Carolyn also announced that she has a February 10<sup>th</sup> appointment with Mike McCann. Nelson Tree Service will be removing the pine tree located at the SW corner of the cemetery, Carolyn will notify Nelson Tree Service to contact us prior to removal of tree. Carolyn submitted the job description for the Volunteer Park Committee member. *A motion to accept the final copy of the final Volunteer Park Committee job description was made by Carolyn Sims, seconded by Timothy Kratzer. Roll Call: Timothy Kratzer; aye, Carolyn Sims; aye, Jeffrey Plumer; aye.* Motion Carried.

**ZONING:**

Zoning Inspector Gary Harris announced no permits during the month of January. Gary has not yet heard any feedback in regards to the massotherapist at TA, he will call Prosecutor's Office if and when he receives something.

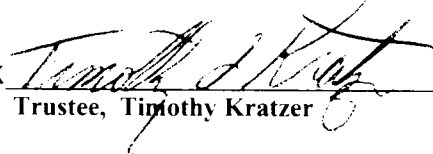
**OLD BUSINESS:**

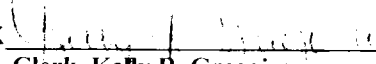
Trustee Sims informed board that grant money is available through Medina County Planning Commission for updating existing comprehensive plan. *A motion to request a meeting from the county in regards to grant money was made by Carolyn Sims and seconded by Jeffrey Plumer. Roll Call: Timothy Kratzer; aye, Jeffrey Plumer; aye, Carolyn Sims; aye.* Motion Carried.

**NEW BUSINESS:**

Nothing to report.

Meeting Adjourn @ 9:05 PM

X   
Trustee, Timothy Kratzer

X   
Clerk, Kelly R. Gregoire

**Westfield Township  
Board of Trustee's**

6699 Buffham Road  
Seville, Ohio 44273

Ph# 330-887-5562 Fax #330-887-5518

COPY

**BOARD MEMBERS**

Chairman  
Timothy Kratzer

Trustee  
Jeffrey Plumer

Trustee  
Bernie Kindall

Clerk  
Kelly R. Gregoire

**RESOLUTION 2006-03**

The Board of Trustees of Westfield Township, Medina County, Ohio, met in regular session February 1<sup>st</sup>, 2006 @ 7:00PM at 6699 Buffham Rd. with the following members present:

TIMOTHY L. KRATZER - JEFFREY J. PLUMER - CAROLYN SIMS

Timothy Kratzer offered the following resolution and moved the adoption of same which was duly seconded by Jeffrey Plumer.

**RESOLUTION NO. 2006-03**

**RESOLUTION AUTHORIZING THE TOWNSHIP ROAD DEPARTMENT TO PROCEED IN CERTAIN INSTANCES BY FORCE ACCOUNT IN THE RECONSTRUCTION, IMPROVEMENT, MAINTENANCE AND REPAIR OF ROADS AND CULVERTS**

WHEREAS, it is necessary to continually reconstruction, repair and maintain roads and culverts under Township control, for the safety, health and use of the public; and

WHEREAS, it has been determined by the Board, that the health, welfare and safety of the people of Westfield Township can best and most efficiently be served by utilizing force account, when not otherwise required by law to use competitive bidding, in matters pertaining to the reconstruction, improvements, and maintenance and repair of Township roads and culverts.

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Trustee  
Jeffrey Plumer

Trustee  
Bernie Kindall

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NOW THEREFORE, BE IT RESOLVED by the Board of Trustees, Westfield Township, Medina County, Ohio:

1. That Lee Evans Road Maintenance Supervisor, Westfield Township, Medina County, Ohio, be and is hereby authorized to use Township employees in the reconstruction, improvement, maintenance and repair of Township roads, and culverts during the fiscal year 2006, when not otherwise required by Section 5575.01 of the Ohio revised Code or other sections of law for said work to be let by competitive bidding.
2. That the Board reserves unto themselves the right and authority to make all purchases of material and equipment, or enter into any leases for equipment, or enter into any subcontracts for any part of said work.
3. That all force account work shall be in accordance with Chapter 5575 of the Ohio Revised Code.
4. That Westfield Township, Medina County, Ohio shall provide written estimates for road project files where under division (A) of Section 5575.01 the project for maintenance and repair is fairly determined to be less than fifteen thousand dollars, and under division (B) of that Section for road reconstruction projects of less than five thousand dollars per mile.
5. That all road projects for which it fairly

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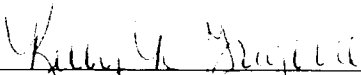
appears that the cost thereof can exceed the amount set forth above, that a formal estimate from the Highway Engineer on that state approved form be obtained.

6. That all force account work under this section shall be under the direction of Timothy Kratzer, Township Trustee, Westfield Township Board of Trustees.

ROLL CALL VOTE: TIMOTHY KRATZER, aye,  
JEFFREY PLUMER, aye;  
CAROLYN SIMS, aye,

I, Kelly R. Gregoire, as clerk of the Board of the Westfield Township Trustees, do hereby certify that the above Resolution, proposed by Board Member Timothy Kratzer, seconded by Jeffrey Plumer, was duly passed and adopted by the Board of Westfield Township Trustees.

Adopted: February 1<sup>st</sup>, 2006

  
\_\_\_\_\_  
Kelly R. Gregoire,  
Clerk for Westfield Township