

Westfield Fire & Rescue District  
Regular Meeting  
June 3, 2013

Trustee Likley called the regular meeting to order at 6:30pm by asking for roll call.

Trustees present: James Likley, Gary Harris, and Ronald Oiler. Fire Chief, Richard Fletcher and Fiscal officer Martha Evans also present.

CONTRACT BETWEEN VILLAGE OF WESTFIELD CENTER AND FIRE & RESCUE DISTRICT

Assistant Prosecutor Wm. L. Thorne was present to discuss the proposed contract that was prepared by Village Solicitor Bill Hutson for the fire district's consideration.

- Bill Thorne asked if the board was inclined to want a joint operation and ownership or service agreement.
- Real estate needs a site plan to determine if it includes the vacant lot.. The topic of fire marshal/and or fire inspector needs to be determined. Village wants to swap real estate for their interest in the equipment.

Trustee Likley suggested a special meeting (executive session) to continue with the discussion of the proposed contract. The board decided to hold a special meeting (executive session) June 20, 2013 at 4 pm with Bill Thorne agreeing.

CHIEF REPORT

- ✓ 29 runs for the month of May
- ✓ Open house June 22<sup>nd</sup> 9:30am to noon then the golf outing with entertainment after dinner.
- ✓ Emergency Service Conference will be June 14 & 15. 8 members registered for the conference.
- ✓ 162-1 back in service but there is still a small pump that needs replaced to pump the foam
- ✓ Power lift ambulance cot request in amount of \$12,588.75. The cost new was \$16,000. Chief Fletcher explained the most common injury is a back injury. The Power-Pro Ambulance Cot was reduced because it had been used for 3 months. When the need to transport a large adult with limited personnel this power cot will save injuries to the volunteers. The chief announced the Ohio Farmers Insurance Company gave a donation of \$30,000 toward the purchase of one AED for the squad. The fiscal officer stated there are funds to purchase this power cot from the General Fire Levy Fund in the line item Capital Purchases. **Trustee Likley made the motion to purchase the Power-Pro Ambulance Cot for \$12,588.75, seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye**
- ✓ Time sheets and daily log for day time staffing were sent to all trustees and fiscal officer via e-mail per Trustee Likley's request. The chief reported it is working well and there are many things being accomplished. There are some members that may be available more during the summer months. Two individuals will be attending classes this fall that will add to the available staff. There were questions regarding the daytime staffing pay. They will be paid quarterly.
- ✓ The chief provided a copy of his daily planner calendar for his activities through the month.

- ✓ The chief will be on vacation June 6-15, 2013. The first responder vehicle will be available at the station for the departments use. Assistant Chief Mark Williams will be in command.
- ✓ The snow plow is up for sale.
- ✓ The men's restroom tile is ½ finished and also the women's tile needs to be finished
- ✓ Drain system in front of the station needs to be completed and hopefully by the end of summer.
- ✓ Trustee Oiler asked for a total on the fire station remodeling. Hopefully we will be able to compile that data.
- ✓ Minimum bid for 161-2 fire apparatus is \$10,000. The chief thought it should bring around \$20,000.

Bills to be paid in the amount of \$9,805.57 were presented. **Trustee Likley moved to pay the bills as presented, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye**

Minutes 4-1-2013

**Trustee Oiler moved to approve 4-1-2013 minutes as amended, seconded by Trustee Likley. Roll call: Harris, aye; Likley, aye; Oiler, aye**

Minutes 5-6-2013

**Trustee Likley made a motion to approve 5-6-2013 minutes as submitted, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye**

Minutes 5-20-2013

**Trustee Likley made a motion to approve 5-20-2013 minutes as submitted, seconded by Trustee Oiler. Roll call: Harris, aye; Likley, aye; Oiler, aye**

Hydrant Maintenance – The chief assured the board the hydrants will be serviced and checked before the end of summer. It depends on who is available. Assistant Chief Williams is willing to do the hydrants on Friendsville Road. Trustee Likley asked the chief to stay on top of checking the hydrants and to keep the board posted what is done and what needs to be done.

Grants - nothing new. We are trying to replace the air truck with a trailer. Seville has a compressor but there aren't any mobile units in other townships. Town and Country has one.

Trustee Likley reminded the fiscal officer that the district minutes need to be on the web site.  
No new business.

Announcements:

Emergency Service Conference	June 14-15
Special meeting (executive session)	June 20, 2013 at 4 pm
Open House/Safety Day	June 22 <sup>nd</sup> 9:30a-noon
Golf Outing	June 22 <sup>nd</sup> at Deer Pass

Regular meeting

July 1, 2013

**Trustee Likley moved to adjourn at 7:15 pm, seconded by Trustee Oiler. Unanimous**

Approved July 1, 2013