

DRAFT

WESTFIELD FIRE DEPARTMENT
FIRE COMMITTEE MEETING MINUTES

August 26, 2010 ~ 7:00 P.M.

WESTFIELD FIRE STATION

The meeting was called to order at 7:00 p.m. by President Rick Robbs with the Pledge of Allegiance. Members present: Rick Robbs, Heather Sturdevant, Ron Oiler. Absent: Pat Edington (arrived at 7:15)

Recognition of Guests: Martha Evans, Township Clerk-Treasurer; Mark Williams; Dan Grabowski; Chief Richard Fletcher; Russ Zupanic; Kevin Rych.

ACCEPTANCE OF COMMITTEE MINUTES: Ron Oiler moved to accept the minutes as amended with the correction of the adjournment time being 8:30 p.m. The motion was seconded by Heather Sturdevant. Vote: Aye 4 (Robbs, Sturdevant, Edington, Oiler). No 0.

PAYMENT OF BILLS: Ron Oiler moved to pay the bills as amended stating that the Physio Control bill should be split between the Township and the Village. The motion was seconded by Heather Sturdevant. Vote: Aye 4 (Robbs, Sturdevant, Edington, Oiler). No 0, Absent 0.

FIRE CHIEF REPORT: Chief Fletcher spoke on orientation and the run reports. Reports attached.

Heather Sturdevant commended the department for only 3 mutual aids in 2 months.

The training schedule is posted for 1 month in advance and will be more detailed as time passes.

Last Monday 19 members trained for 2 ½ hours.

Chief Fletcher met with EMS coordinator Chris Haley and discussed training opportunities.

COMMUNITY EDUCATION:

Have crews do some school education – project to come up with safety slogans and pictures.

The week of October 3 – 9 is Fire Prevention Week. Westfield Group would like Chief Fletcher to do an 8 minute presentation on Sept. 15th at 7:30 a.m.

STATION PLANS:

Paint offices and bays. Chief Fletcher is switching offices. He would have a smaller office but more light.

The department would have the larger office.

Chief Fletcher is proud of the crew for all the work they've done on the new truck.

Records can be stored at Village Hall instead of on top of lockers at the station. Village Hall will be a much more secure site.

The new radio is backordered. The township made a motion to pay for it.

FIRE LEVY ~ update: Ron Oiler and Heather Sturdevant reported there is a problem with the levy and it may not go to ballot.

SOG's:

Chief Fletcher has read them and is looking at some minor changes ~ tuition reimbursement, for example. There is a policy in the committee minutes from Jan ~ Feb. Looking to find the current policy, paying 75% up front and 25% after a certain period of time. There are currently 4 firefighters who are paramedics ~ 1 out of township, 1 working days, which only leaves 2 around on a regular basis. It is necessary to insert the policy into SOG's and also define Active vs. Non-Active members.

FIRE CONTACT UPDATE – RON OILER

The Trustees had a meeting to try to get things locked in place and completed. They met with Bill Thorne and are comfortable with a few minor changes, which they will agree to and send over to the Village and Bill Hutson. The resolution is to be read at the next meeting for employees to shift from the Village to the Township on October 1, 2010. There are several questions that need to be answered before that happens.

NEW BUSINESS:

Sale of 164. Martha Evans is looking to advertise the truck on E-Bay. The Chief will look to get a value to put it on reserve.

COMMAND VEHICLE:

The Chief feels it will be needed. He is looking at options to get one ~ grants or donations. He feels it, or something else, is needed to tow the gator.

LONG RANGE PLANNING:

Rick Robbs pointed out that is necessary to establish a long range plan for equipment purchases.

BILL REPORT: The run reports have been submitted through August 22, 2010. Heather Sturdevant compiled a report showing what was billed through 8/22/10 indicating the anticipated revenue for the township and the village (report attached.) The chief will bring in a department member at training pay to finish the State Fire Reports to be brought up to date.

Rick Robbs is going to try to get Fire Department members in for a tour of the companies so they can see how it is set up in case of a call.

Rick called Dan Lloyd about fire inspections and clarified that they were light and directed Susan Ewers to pay the bill.

It was nice to get Chief's report and e-mails when Chief is available, etc. The department members have been very pleased with the communications. This shows the Chief's leadership and professionalism. Rick Taylor passed away. The department went to calling hours and funeral and the Association has been helping his wife with maintenance around her house. Chief has volunteered to take the money and tickets at the door for the clam bake on October 16, 2010. The association will also be doing root beer floats at the Car Show.

The next Fire committee Meeting will be Thursday, September 23rd and 7:00 p.m.

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Having no committee member comments, the meeting was adjourned at 8:24 p.m. with a motion by Pat Edington, seconded by Ton Oiler. Vote: Aye 4 (Robbs, Sturdevant, Oiler, Edington) No 0, Absent 0.

Secretary

Chairman